

MAPLE TREE HOMES ASSOCIATION, INC.
P. O. BOX 1664
LEE'S SUMMIT, MO 64063-7664
www.mapletreehoa.com

MTHA COLLECTION PROCESS

EFFECTIVE SEPTEMBER 1, 2006

1. Statements are scheduled to arrive on the first day of the month and are NET 30 days. Statements are sent in March and September. Statements are past due after the 30th day of the month and a \$30 late fee will be assessed.
2. Non-resident owners will be billed annually.
3. The next reminder is sent on the first day of the following month. If the TOTAL amount is not paid when dues are 30 days past due, trash service will be discontinued.
4. After 90 days, the account will be turned over to a Collection Agency and/or a Lien may be filed on the property. If a lien is filed on your property, a \$100 filing fee will be assessed to you.
5. There will be a \$30 fee for all returned checks.
6. When you sell your home, your dues must be paid to a 'Current' status. This is in your Title work. You cannot legally complete the sale of your property without paying your Homeowner's dues. Your Title company will pro-rate any overpayment and you will be compensated in your final Closing. If you owe back-dues and late fees, this will automatically be deducted from your final proceeds of the sale of your property. If you willfully do not disclose that you have not paid your dues, you could be liable for fraud.
7. If there is a hardship or a dispute over your statement, you must write to the Maple Tree Homes Association before the due date and explain your problem. The Board of Directors will review your case and work with you to resolve your problem. THIS CANNOT BE HANDLED BY E-MAIL OR FAX AFTER THIS DATE.

DAN CRAWFORD – PRESIDENT
BRIAN SHEPARD -- VICE PRESIDENT
KELLY SHEPARD – TREASURER
KATHY JOHNSON -- SECRETARY